

Single-Sort Recycling Instructions

YES/✓

NO/⊘

PAPER

- ✓ Business Envelopes (window type OK)
- ✓ Business Forms
- ✓ Cardboard (flattened)
- ✓ Cereal/Detergent/Shoe Boxes
- ✓ Computer/Copy/Fax/Typing Paper
- ✓ File Folders
- ✓ Junk Mail
- ✓ Ledger/Scratch Paper
- ✓ Magazines
- ✓ Manila Envelopes (pressure sensitive OK)
- ✓ Newspaper
- ✓ Sticky Notes
- ✓ Telephone Books



FOOD CONTAINERS

- ✓ Aluminum/Steel/Tin Cans
- ✓ Beer/Wine/Liquor Bottles
- ✓ Food Jars
- ✓ Glass Jars
- ✓ Milk/Juice (aseptic containers)
- ✓ Ketchup Bottles
- ✓ Narrow-Neck Plastic Bottles (regardless of the number on the bottom)
- ✓ Pie Tins
- ✓ Soda/Juice Bottles



- ⊘ Auto/Mirror or Tinted Glass
- ⊘ Blueprints/Overhead Transparencies
- ⊘ Carbon Paper
- ⊘ Carpeting
- ⊘ Clothing
- ⊘ Hazardous Waste or Containers
- ⊘ Crystal Type Materials or Beverage Glasses
- ⊘ Disposable Diapers
- ⊘ Foil Type Containers (alcohol wipes and direct mail samples)
- ⊘ Light Bulbs
- ⊘ Metal or Steel Objects such as nails, wire, hangers or case strapping
- ⊘ Paper Towels/Napkins or facial tissue
- ⊘ Pet-Soiled Paper
- ⊘ Photography or Photographic Paper
- ⊘ Plastic Materials (take-out food trays, wrap, strapping, film cups)
- ⊘ Pyrex and other heat-resistant ovenware
- ⊘ Rubber Type Materials/Latex
- ⊘ Self-Adhesive Labels
- ⊘ Styrofoam Products
- ⊘ Toys
- ⊘ Wax Coated Products

Important

- Rinse food from containers
- Break down all large items to maximize space
- No trash, hazardous waste or food items
- Do not block or place obstacles in front of recycling container

